

Leadership Management A

Chapter Presentation Evaluation—Performance Objectives 6 & 7

Date: _____ Student: _____ Period: _____

Chapter: _____ Topic: _____ Time: _____

6/1=Unsatisfactory 7/2=Needs More Effort 8/3=Met Requirements 9/4=Added Effort 10/5=Outstanding

1. Presentation:

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|--|---|---|---|---|----|-------|
| ● Preparation and Organization: Presentation flows. Easy to follow. Student is well-prepared and has a good understanding of the content. | 6 | 7 | 8 | 9 | 10 | (10%) |
| ● Eye Contact: Not reading notes. Looks at audience. | 6 | 7 | 8 | 9 | 10 | (10%) |
| ● Clarity: Voice projection; No mumbling. | 6 | 7 | 8 | 9 | 10 | (10%) |
| ● Body Language: Limit leaning on podium, excessiveness of shifting feet, hands in pockets, etc. Maintain good posture. | 1 | 2 | 3 | 4 | 5 | (5%) |
| ● Timely: Verbal presentation is a <i>minimum</i> of 15 minutes. | 1 | 2 | 3 | 4 | 5 | (5%) |
| ● Attire: Appropriate for formal presentation. | 1 | 2 | 3 | 4 | 5 | (5%) |

2. PowerPoint Presentation:

- | | | | | | | |
|---|---|---|---|---|----|-------|
| ● Contains minimum of 8 slides; Set-up prior to class. (Run through). | 1 | 2 | 3 | 4 | 5 | (5%) |
| ● Slides easy to read. (Not cluttered) | 6 | 7 | 8 | 9 | 10 | (10%) |
| ● Added impact to presentation. Effort. | 6 | 7 | 8 | 9 | 10 | (10%) |

3. Resources/Handouts: Includes additional resources and/or handouts in presentation. Does not rely solely on verbal presentation.

6	7	8	9	10	(10%)
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4. Activity: Student involves others in an activity to illustrate the concept presented.

12	14	16	18	20	(20%)
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Additional Comments:

Overall Score: _____ (100 pts)